



City of Medford
Medford Energy Committee City
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**Medford Energy Committee Agenda
February 3, 2014, 6PM City
Hall Room 201**

Attending: Curtis Tuden, Cathy Young, Laretta James, Kathleen McKenna, Jonathan Hunt, Luke McKneally, Jeff Goldsmith, Brett Sullivan

6:15 Called to order

1. Administration

- Approval of the Minutes of January 6, 2014 - Approved
- Consideration of development of committee bylaws

-- Alicia presented the idea of ordinances and request by City Solicitor, Mark Rumley, to ask the Mayor about creating one establishing the creation of this, and 2 other Committees appointed by the Mayor

- Luke requested that other members have a chance for input before anything goes forth to the Mayor.

**Alicia will circulate the template ordinance to the committee to see if they have any questions or requests before she puts the request forth to the Mayor. Everyone should submit requests or suggestions to Alicia within 2 weeks of her sending them out (she will give date) and Alicia will include when speaking with the Mayor.

- Jeff raised the question of whether this ordinance would determine how the chair is filled in the future. He would like the request to the Mayor to include a request for clarity about the setting of the Chair position in the future.

- City project advising

Luke feels strongly that the MEC should be involved in major projects and renovations. All major projects and renovations are opportunities for energy savings.

**Luke, Jon & Jeff will draft a letter to the Mayor on the topic and the committee will review before it is sent.

2. Update on 2014 Active Projects (Objectives, Project deliverables schedule, Goals for CY 2014) 6:40

- Idle-Free Subcommittee – Jon reported 6:20-6:30

Jon would welcome a new subcommittee chair. The goal is to increase awareness about idling. There are flyers that went home to elementary students in June 2013 – Current members: Susan, (Elisabeth), (Fred). Curtis volunteered that the Education Subcommittee should take on some of the issue?

**Curtis will discuss with the Roots & Shoots club at the High School.

- Recycling Subcommittee 6:30-6:40

Susan is absent. Alicia sent updated information on grants and progress to the committee via email.

- Green Awards - Alicia reported 6:40-6:50

Award program opened in March with announcement & press release with Earth Day. Applicants frequently need to be recruited. Jeff asks that we give a Green Award plaque to Elisabeth & Rick for their service to the City. Jeff volunteered to lead committee. After March MEC meeting the subcommittee will meet for 10 minutes to kickoff the process. Members: Loretta, Brett, Kathleen ; do other former members of the subcommittee not present at this meeting want to continue on it?

- Education Subcommittee - Curtis reported 6:50-7:00

Newly formed subcommittee. Curtis, Cathy, Kathleen, Bob & Susan met last week.

Goals:

1. Educate youth about energy issues through interactive projects & activities
 - a. Use kilowatt meters to measure and reduce energy at home –

**Curtis will ask Home Depot to donate them to the High School. Curtis will ask John Rodgers for his info about asking for donations.

- b. Train trainer to get kids to change their parents behavior
- c. Energy Committee Members talk to MHS students, especially thru Guidance Curriculum, about careers. – Guidance classes are always looking for guest speakers if members of the committee will volunteer their time.
- d. Sponsor MHS science fair next year – Rocco Cieri –

This year's MHS science fair is Thursday, February 27, 2014 Members could sponsor an award or participate as judges.

8-10:30 Judging of Projects

10:30-11:10 – Public Viewing

11:10-11:45 – Awards assembly

Individuals who want to judge should contact Rocco Cieri at rcieri@medford.k12.ma.us 781-393-2314. Jeff would like to volunteer to judge. They are also looking for financial contributions to buy coffee for the judges. This is open to the public and we could put out materials.

- e. Take advantage of MHS Community Service Hour requirements – could students solicit businesses to apply to green awards? They already help the day of HYE and some clubs host tables. Could we get students to write energy essays for the blog?
2. Educate adults about energy issues through interactive projects & activities
Community Schools is housed at MHS, there are classes that adults take and the MEC could have a class there
Susan interested in pursuing partnership opportunities with Tufts
 3. Encourage Medford residents to reduce their energy use
 4. Talk to Community about the built environment in Medford over next decade or so.

Committee needs to plan a next meeting. It's easy to hold them at the school library.

- Harvest Your Energy - Alicia reported 7:20-7:30

****Luke will find out about MassCEC interns – businesses in clean energy –Alicia should contact them.**

Festival subcommittee: Laretta, Curtis, Kathleen, Jeff, Brett.

Date of festival is 10/18/14 11-2pm

****Alicia will refresh the google doc and share with the Energy Committee members**

3. Energy Efficiency & Energy Conservation 7:34

Discussion of format of agenda – Jeff explained that the agenda is formatted this way to keep us aware that we should be looking at these areas without topics periodically. Should we put the mission at the bottom of all agendas? What about a quarterly refresh of these topics?

Decision: ****We will put the mission at the bottom of all agendas and quarterly review topics to ensure they are not being overlooked.**

4. Renewables

- a. Mass Energy Green Up Program - skipped

5. Planning & Policy/Cross-Mission 7:37

- Long-term project opportunities – what are the Mayor’s long term goals? – How can the city help support these goals?

****Cathy is going to try to meet with the Mayor to discuss his long term goals and possibly invite him to come to a meeting.**

- LEAP – Review list of goals and update for 2014 -

****Alicia will resend the link to the LEAP.**

****Cathy will help with updating the LEAP for 2014.**

- Climate Action Plan update – this is the same topic as the LEAP, the LEAP discusses the status of the 2001 CAP.
- Green Communities Program –
- Program to look at municipal energy goals - Cathy, Luke, Jon, Laretta, Jeff
- Potential opportunities for Medford under Governor’s new Climate Change Plan - Cathy raised this as an area that we could look at. Harvard U has new battery for energy storage,

****Cathy will contact Harvard about partnership opportunities. Jeff suggested perhaps the wind turbine as a testbed for energy storage. Jon will send a link around to the committee about the Governors plan.**

5. General Outreach & Communication 7:45-7:50

- Blog post updates – Everyone should feel free to write topics at any point.

****Jon will send a refreshed, updated calendar.**

- Mystic River Watershed activities/Medford Square Cleanup – tabled until next month

6. New Business 7:50-8:00

7. Adjourn - 8:09 pm

For accommodations please call in advance: 781-393-2137 or TTY: 781-393-2516